

GAVILAN COLLEGE CURRICULUM MEETING  
Monday, May 12, 2014  
3:00 – 4:30 p.m., BU 119  
MINUTES

**ATTENDANCE**

E. Venable, B. Donovan, R. Dayton, K. Kramer, R. Rivera-Sharboneau, C. Oler, J. Maringer, F. Lopez, P. Henrickson, N. Cisneros, D. Van Tassel, K. Wagman, K. Rose, M. Machado, D. Achterman, K. Warren, S. Carr, L. Tenney and E. Talavera (minute recorder)

- I. Call to Order – Welcome at 3:09 pm
- II. Agenda Adjustments  
POLs 7 has been withdrawn

III. Information-Discussion

A. [Fall 2014 Curriculum Meeting Dates](#)

The following are the proposed dates:

<b>Deadline for Curriculum Forms</b>	<b>Technical Review Committee</b>	<b>Curriculum Meeting 2<sup>nd</sup> and 4<sup>th</sup> Monday</b>
<b>Wed., Sep. 10, 2014</b> 1:00 PM Last day to submit Second Readings of New Courses for inclusion in Spring 2015 Schedule	<b>Thur., Sep. 11, 2014</b> 1:00 – 2:00 PM SS 203	<b>Mon., Sep. 22, 2014</b> 3:00 - 4:30 PM BU 119
<b>Wed., Oct. 1, 2014</b> 1:00 PM Last day to submit Form Cs and Ds for inclusion in Spring 2015 Schedule	<b>Thur., Oct. 2, 2014</b> 1:00 – 2:00 PM SS 203	<b>Mon., Oct. 13, 2014</b> 3:00 - 4:30 PM BU 119
<b>Wed., Oct. 15, 2014</b> 1:00 PM	<b>Thur., Oct. 16, 2014</b> 1:00 – 2:00 PM SS 203	<b>Mon., Oct. 27, 2014</b> 3:00 - 4:30 PM BU 119
<b>Wed., Oct. 29, 2014</b> 1:00 PM	<b>Thur., Oct. 30, 2014</b> 1:00 – 2:00 PM SS 203	<b>Mon., Nov. 10, 2014</b> 3:00 - 4:30 PM BU 119
<b>Wed., Nov. 12, 2014</b> 1:00 PM Last day to submit First Readings of New Courses for inclusion in Fall 2015 Schedule	<b>Thur., Nov. 13, 2014</b> 1:00 – 2:00 PM SS 203	<b>Mon., Nov. 24, 2014</b> 3:00 - 4:30 PM BU 119

B. [Department Curriculum Changes/Program Outcomes Updates](#)

Social Sciences: An AAT in Anthropology is almost complete. The History Department is working on an AAT in History and has completed all SLOs and is experimenting with hybrid courses. The Psychology department has 7 courses completed for the Psychology AAT.

Natural Science: The Math department is currently working on getting the new Algebra courses approved. The Chemistry department is awaiting approval of an AST degree. The Biology department is looking forward to a new faculty member and expanding the program.

K. Rose thanked the department chairs for their input and work. She also recommended that at the end of every semester department updates be added to the Curriculum Committee agenda since the updates have been helpful.

IV. Approval of Consent Agenda

CONSENT AGENDA

Minutes of April 28, 2014

**MSC (D. Van Tassel/K. Kramer). Vote: unanimous. Approved as presented.**

V. Curriculum

New Business

1 NEW COURSE PROPOSAL – FIRST READING

- a. ATH 90 Intercollegiate Sand Volleyball  
This course provides practice and competition in intercollegiate sand volleyball for women.
- b. ATH 91A Fundamentals of Sand Volleyball  
This course offers basic instruction in the theory, strategies, and techniques of sand volleyball for the purpose of preparing the student in the fundamental aspects of playing and coaching the game.
- c. ATH 91B Fundamentals of Sand Volleyball  
This course offers review and advanced instruction in the theory, strategies, and techniques of sand volleyball for the purpose of preparing the student in all aspects of playing and coaching the game.

*ATH 90, 91A and 91B are taken as one motion*

The California Community College Athletic Association (CCCAA) has approved Sand Volleyball as an approved collegiate sport.

**MSC (K. Wagman/K. Kramer). Vote: unanimous. Approved.**

- d. CSIS 573 Assistive Computer Technology for Reading  
This course provides instruction in effective use of assistive computer technology for reading assistance.
- e. CSIS 574 Assistive Computer Technology for Writing  
This course provides instruction in effective use of assistive computer technology for writing assistance.

*CSIS 573 and 574 are taken as one motion.*

**MSC (N. Cisneros/M. Machado). Vote: unanimous. Approved.**

- f. MATH 413 Math Boot Camp  
A remedial mathematics course designed for those students who need to learn, or re-learn the fundamental concepts of math. This is pass/no pass class. Units earned in this course do not count toward the associate degree and/or certain certificate requirements. The boot camps are extremely popular and this will allow another level to add. Recruitment is done through counseling and instructors.  
A suggestion was made to add the level of mathematics to the course description.

**MSC (K. Wagman/J. Maringer). Vote: unanimous. Approved.**

- g. APE 39A Adapted Swimming and Hydroexercise - Level 1
- h. APE 39B Adapted Swimming and Hydroexercise - Level 2
- i. APE 39C Adapted Swimming and Hydroexercise - Level 3
- j. APE 539A Adapted Swimming and Hydroexercise - Level 1
- k. APE 539B Adapted Swimming and Hydroexercise - Level 2
- l. APE 539C Adapted Swimming and Hydroexercise - Level 3

These courses are designed for students with disabilities. Students will develop endurance while swimming and/or participating in a hydroexercise program, which may include a freestyle interval format to improve their cardiovascular fitness, muscular strength, flexibility and balance. The courses may be repeated as necessary based on measurable progress as documented in the Student's Educational Contract. This course has the option of a letter grade or pass/no pass.

- m. APE 40A Adapted Exercise and Fitness - Level 1
- n. APE 40B Adapted Exercise and Fitness - Level 2
- o. APE 40C Adapted Exercise and Fitness - Level 3
- p. APE 540A Adapted Exercise and Fitness - Level 1
- q. APE 540B Adapted Exercise and Fitness - Level 2
- r. APE 540C Adapted Exercise and Fitness - Level 3

These courses are for students with disabilities. Students will increase their levels of activity by evaluating and maintaining strength training/development, cardiovascular/respiratory fitness and stretching exercise techniques. May be repeated as necessary based on measurable progress as documented in the Student's Educational Contract. This course has the option of a letter grade or pass/no pass.

*APE 39A, 39B, 39C, 539A, 539B, 539C, 40A, 40B, 40C, 540A, 540B and 540C are taken as one motion.*

These courses are created to better serve the student. The 39 and 40 courses are transferrable. Suggestion was made to have prerequisites so students take the courses in the correct order.

**MSC (C. Oler/K. Kramer). Vote: unanimous. Approved.**

**2 NEW COURSE PROPOSAL – SECOND READING**

- a. CD 40 Child and Adolescent Development

This course examines typical and atypical development within the psychosocial, cognitive/language development, and physical domains from conception through adolescence. There will be an emphasis on interactions between maturational processes and environmental factors. Upon completion of this course, students will be able to evaluate theories and research of child development and effectively apply and communicate their understanding about individual children's development through observation and evaluation. This course is also listed as PSYC 40. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Eligible for English 1A; transfer students consult with advisor. This course aligns with the state and C-ID and is the preliminary course to the AAT.

**MSC (D. Van Tassel/M. Machado). Vote: unanimous. Approved.**

- b. KIN 4B Athletic Training Practicum II

- c. KIN 4C Athletic Training Practicum III  
This course provides students with the opportunity to apply the knowledge and skills acquired in KIN 3. Emphasis is placed on the hands-on experience of recognition, management and evaluation of athletic injuries and assisting the Certified Athletic Trainer with daily management of an athletic training facility. Provides continued practical exposure to the athletic training profession and increases student's proficiency in athletic training competencies. This course has the option of a letter grade or pass/no pass. Successful completion (C grade) requires the students to complete 75 hours of lab work in addition to the courses academic requirements.

*KIN 4B and 4C are taken as one motion.*

**MSC (K. Warren/D. Achterman). Vote: unanimous. Passed.**

- d. ~~POLS 7 Introduction to California Government and Politics~~  
Withdrawn

### 3 MODIFICATIONS TO EXISTING COURSES – FORM C

- a. CD 4 Observing and Assessing Children  
Align with C-ID and CAP.
- b. CD 7 Cultural Context of Child & Family in a Diverse Society  
Align with C-ID and CAP.
- c. CD 31 Tutoring School Age Children  
Update textbook, student learning outcomes and content.

*CD 4 and 7 are taken as one motion.*

K. Rose thanked the Child Development Department for their work in getting the courses ready for the AAT.

**MSC (N. Cisneros/M. Machado). Vote: unanimous. Approved.**

- d. ENGL 1A Composition  
Change description, align with C-ID, add 6,000 word minimum requirement; update publication date for textbook, add program learning outcomes.
- e. ENGL 1B Composition and Literature  
Change description, To align with the AA-T in English C-ID course, we must specify that this class requires at least 6000 words of polished essay, update textbook and student learning outcomes
- f. ENGL 1C Critical Reasoning and Writing  
Change description, align with C-ID, add 6,000 word minimum requirement; update publication date for textbook
- g. ENGL 2F Children's Literature  
General Update, update content and SLOs to satisfy the AA-T requirements.
- h. ENGL 9A Introduction to Creative Writing  
Needed creative writing textbook to meet CID requirements, update textbook and student learning outcomes.

*ENGL 1A, 1B, 1C, 2F and 9A are taken as one motion.*

English 1B would remain a Cultural Diversity course.

**MSC (J. Maringer/M. Machado). Vote: unanimous. Approved.**

- i. CSIS 570A Computer Access Evaluation-Level 1

Change title, number and course description;

- j. CSIS 570B Computer Access Evaluation - Level 2  
Change title, number, advisory, prerequisite and course description.  
*CSIS 570A and 570B are taken as one motion.*  
These courses can be repeated three times each.  
**MSC (K. Kramer/M. Machado). Vote: unanimous. Approved.**
- k. KIN 4A Athletic Training Practicum I  
Change title, number, description, update content, student learning outcomes and methods of evaluation.  
**MSC (K. Warren/N. Cisneros). Vote: unanimous. Approved.**
- l. Math 6 Calculus for Business/Social Science  
General update and align with C-ID; update textbook and student learning outcomes.  
**MSC (D. Van Tassel/K. Wagman). Vote: unanimous. Approved.**

4 DISTANCE EDUCATION - FORM D

- a. CD 40 Child and Adolescent Development  
Justification: Many students find it difficult to come to campus or even an offsite to attend classes; parents with small children, students who work in the daytime, students with disabilities, etc. Distance learning allows access for these students to take courses that are required for the associate degree as well as those that help them increase skills and move to higher pay grades.  
**MSC (D. Achterman/M. Machado). Vote: unanimous. Approved.**

5 MODIFICATION TO CERTIFICATE OF ACHIEVEMENT

- a. Child Development and Educational Studies  
Changes include course number changes. Question was raised if there has been a consideration of reducing the units. The topic has come up and the dialogue will continue about reducing the required units.  
**MSC (D. Van Tassel/K. Warren). Vote: unanimous. Approved.**

VI. Adjournment by consensus at 3:36 pm.

**MSC (D. Van Tassel/J. Maringer).**